

Job Summary

The systems development intern position provides both an important learning opportunity for this person as well as a productive resource for the organization.

- Be exposed to the various functions of an IT applications team, including business analysis, software development, and project management.
- Participate in analyzing business processes and developing innovative approaches to meet business needs with technology.
- Gain experience with project management methodologies and System Development Lifecycle best practices.
- Collaborate with business partners and technical team members to deliver technology solutions.

This position is a fall internship that will last 10-12 weeks. Hours will be flexible depending on school schedule and will average between 8-12 hours a week.

Essential Duties and Responsibilities

Support business analysis functions by documenting current processes, participate in defining changes to a business process, and recommending technology solutions or enhancements.

Support systems design by participating in requirements gathering efforts (documenting business/functional requirements and use cases) and by developing detailed specifications from business requirements.

Support development of a software solution by developing/coding from detailed design specifications and configuring software applications based on business requirements.

Support solution testing/validation and deployment by:

- Developing system testing and user acceptance criteria.
- Participating in system validation and testing.
- Supporting solution integration and user acceptance testing.
- Deploying solutions based on current SoX and deployment standards.

Drive standards by following development, integration, and project management standards.

Customer Focus:

- Listen first, ask questions second.
- Treat each customer and associate as we would want to be treated.
- Support our front-line associates. See everything we do through their eyes.
- Provide an inspiring experience.
- Solicit customer feedback and act on that feedback.

Accountability:

- Meet our commitments and exceed the expectations of others.
- Establish goals that challenge, stretch and lead to breakthrough performance.

- Acknowledge our mistakes and embrace the opportunity to improve.
- Use objectivity and data to make sound decisions.

Integrity - Act honestly and ethically inspiring trust

Quality/Innovation - Committed to quality and innovative excellence in every task

Communities - Be responsible to and give back to your communities

Team - Be unified in our purpose and vision

Job Specifications

High School diploma, or equivalent.

In progress actively pursuing a 4-year bachelor degree in Computer Science or IT (3.0 GPA minimum).

- Must be currently enrolled in a 4-year college degree program in Computer Science or IT.
- Experience with at least one programming language.
- Successful completion of courses in a programming language, data structures, and project management.
- Experience with Microsoft Office applications.
- Good interpersonal and communication skills.

The physical demands described here are representative of those that must be met to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk, hear, and sit. The employee is occasionally required to reach with hands and arms. Specific vision abilities required by this job include close vision.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Normal office environment. The noise level is usually moderate.

Limited business travel, if any; but must have access to transportation to the Greenville, SC facility.